

2025 Midwest Regional Burn Conference
September 25-26, 2025
Guidelines for Abstract Submission

Presentation:

- Selected abstracts will be presented orally.
- Abstracts not selected for presentation may be featured in a poster session and will be notified by August 15, 2025.
- Submission of an abstract constitutes a commitment by the author(s) to present at the University of Wisconsin- Madison Midwest Regional Burn 2025 Conference.
- Expenses associated with the submission and presentation of an abstract are the responsibility of the presenter.
- The University of Wisconsin- Madison Midwest Regional Burn 2025 Conference reserves the right to all video or audio recordings of presentations.

Rules for Submission of Abstracts:

- No revisions to abstracts (i.e. additions or deletions of author names, changes to text or data) will be permitted after the July 1, 2025 submission deadline.
- Author Name(s):
- If an author's name appears on more than one abstract, it must be identical on each abstract.
- An author's name may appear on multiple abstracts.
- Additions or deletions of author names will not be permitted after the deadline closes on August 15, 2025.
- The submitting author is responsible for ensuring that all co-authors have submitted their disclosures.

Abstract Data:

- The combined length of the abstract body, title, and table may not exceed 2,500 characters. A character includes letters, numbers, and punctuation. The online submitter will not accept abstracts that exceed this character limit.
- Authors should not "split" data to create several abstracts from one. If splitting is judged to have occurred, such abstracts may be accepted as ONE presentation. Authors will be asked to submit all the data as one presentation.

Abstract Withdrawal:

- Requests for withdrawal of an abstract must be received in writing by August 15, 2025, to avoid publication in the final program.

Abstract Acceptance:

- Abstracts are selected based on scientific merit and are allocated to oral and/or poster presentations.
- Acceptance letters will be emailed to the presenting author by August 1, 2025. Please be sure to include the email address of the lead author when you submit your abstract. It is the responsibility of the presenting author to notify additional authors of abstract acceptance.

Rules for Preparation of Abstracts:

Title:

- An abstract must have a short, specific title, which clearly defines the content of the paper.
- Abstracts without titles or with titles that identify presenting institution or geographic area, will be disqualified.

Abstract Text, Images & Tables:

- Briefly describe the objectives of the study. State findings in detail sufficient to support conclusions. The format for the abstract should be as follows: Introduction, Methods, Results, Conclusions, Applicability of Research to Practice, and External Funding. All labels will automatically appear in bolded font. All fields are required.
- Do not begin sentences with numerals.
- Do not include title, authors, references, credits, your institution name, or your geographic area within the abstract.
- Abstracts identifying the presenting institution or geographic area in the body of abstract or title will be disqualified.
- Trade names must not be used in the title or body of the abstract; use generic equivalents wherever possible. If a trade name must be used, include trade names from multiple companies rather than a single company's trade name.
- Please be aware that if you insert a table or image, it will be scaled down to 3.25" wide. Please make sure that the information in your table or image is legible at this width.

If accepted for presentation, you will be required to create an ICEP account and submit COI disclosure. Please note that the ACCME rules require UW-Madison ICEP to disqualify abstract presenters who do not supply conflict of interest information.

ACCME Standards for Integrity and Independence in Continuing Education

As an accredited CE provider, the University of Wisconsin-Madison ICEP requires that all persons in a position to control the content of an accredited activity, comply with the ACCME Standards for Integrity and Independence in Continuing Education as follows:

- Disclose all financial relationship(s) with ineligible companies* that you have/had in the past 24 months.
- Provide content that presents a fair and balanced view of diagnostic and therapeutic options, by ensuring:
 - o All recommendations for patient care are based on current science, evidence, and clinical reasoning.
 - o All scientific research referred to, reported, or used in support or justification of a patient care recommendation must conform to the generally accepted standards of experimental design, data collection, analysis, and interpretation.
 - o New and evolving topics for which there is a lower (or absent) evidence base are clearly identified as such within the education and individual presentations.
 - o The content avoids advocating for, or promoting, practices that are not, or not yet, adequately based on current science, evidence, and clinical reasoning.
 - o The content excludes any advocacy for, or promotion of, unscientific approaches to diagnosis or therapy, or recommendations, treatment or manners of practicing healthcare that are determined to have risks or dangers that outweigh the benefits or are known to be ineffective in the treatment of patients.
- Inform UW-Madison ICEP and the audience whenever you will discuss unlabeled or unapproved uses of drugs or devices in your presentation.

- Inform UW-Madison ICEP when you will use patient and/or research subject identifiers in your presentation.

*Ineligible companies are those whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients.

Questions regarding the submission process should be directed to: Dr Lee Faucher, faucher@surgery.wisc.edu